



MEMORANDUM

DATE: FEBRUARY 25, 2026

TO: PARK & ACTIVITIES COMMISSION
PLANNING COMMISSION
DEPARTMENT HEADS

FROM: LAUREN PETTIT, CITY CLERK

SUBJECT: CITY COUNCIL ACTIONS OF FEBRUARY 24, 2026

1. CALL MEETING TO ORDER

MAYOR ZERUNYAN called the meeting to order at 7:02 p.m.

2. SALUTE TO THE FLAG

Led by Karin Conklin, Vice President, Membership of the Palos Verdes Peninsula Chamber of Commerce.

MAYOR ZERUNYAN presented a certificate of recognition to Vice President Karin Conklin and incoming Board Chair Ryan Halvorsen, who accepted the certificate on behalf of the Chamber in honor of its 70th anniversary.

3. ROLL CALL

City Council Members Present: Brown Schachter, Huff, Stegura, Zerunyan
City Council Members Absent: Schmitz

4. CEREMONIAL ITEMS

A. PROCLAMATION: DECLARING MARCH 2026 AS WOMEN'S HISTORY MONTH

MAYOR ZERUNYAN declared March 2026 as Women's History Month, and presented the proclamation to Nancy Mahr, President of the Palos Verdes Peninsula League of Women Voters.

5. CONSENT CALENDAR

The following routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless good cause is shown by a member prior to the roll call vote. (Items removed will be considered under New Business.)

COUNCIL MEMBER STEGURA moved, seconded by MAYOR PRO TEM SCHACHTER, TO APPROVE CONSENT CALENDAR ITEMS 5A-H AS FOLLOWS BY THE FOLLOWING ROLL CALL VOTE:

AYES: Brown Schachter, Huff, Stegura, Zerunyan
ABSENT: Schmitz

A. READING OF ORDINANCES AND RESOLUTIONS

APPROVED.

B. SCHEDULE OF INVESTMENTS REPORT OF JANUARY 2026

RECEIVED AND FILED.

C. REVENUE AND EXPENDITURE REPORT OF JANUARY 2026

RECEIVED AND FILED.

D. EQUESTRIAN COMMITTEE MINUTES OF FEBRUARY 9, 2026

RECEIVED AND FILED.

E. CITY COUNCIL SPECIAL MINUTES OF FEBRUARY 10, 2026

REVIEWED AND APPROVED.

F. CITY COUNCIL MINUTES OF FEBRUARY 10, 2026

REVIEWED AND APPROVED.

G. PALOS VERDES PENINSULA PUBLIC SAFETY COMMITTEE & REGIONAL CONTRACT LAW COMMITTEE MINUTES OF NOVEMBER 13, 2025

RECEIVED AND FILED.

H. 2025 CITY CELEBRATION DEBRIEF

RECEIVED AND FILED.

6. PUBLIC COMMENT / PUBLIC PRESENTATIONS

A. WASTE MANAGEMENT "RECYCLING HERO" QUARTERLY DRAWING FOR ONE YEAR OF FREE RESIDENTIAL AND COMMERCIAL REFUSE SERVICE

COMMERCIAL: 655 Deep Valley Drive
RESIDENTIAL: 13 Mystery Acres Road

7. PUBLIC HEARINGS

None.

8. NEW BUSINESS

A. USER FEE REVISIONS - PUBLIC WORKS DEPARTMENT

ADOPTED RESOLUTION NO. 2616, AMENDING THE COMMUNITY DEVELOPMENT AND PUBLIC WORKS DEPARTMENT FEES AND CHARGES FOR FISCAL YEAR 2025-26 WITH RESPECT TO THE ENCROACHMENT PERMIT PROCESSING FEES AND THE HIGHWAY/ROAD PERMIT INSPECTION FEES.

B. TASK ORDER AMENDMENT WITH WILL DAN ENGINEERING FOR ADDITIONAL ENGINEERING, CONSTRUCTION MANAGEMENT, AND INSPECTION SERVICES FOR THE PALOS VERDES DRIVE NORTH AT DAPPLEGRAY SCHOOL PROJECT

POSTPONED TO A FUTURE MEETING.

C. AUTHORIZATION TO SOLICIT CONSTRUCTION BIDS FOR THE PALOS VERDES DRIVE NORTH AT DAPPLEGRAY SCHOOL PROJECT

AUTHORIZED STAFF TO SOLICIT COMPETITIVE CONSTRUCTION BIDS FOR THE PALOS VERDES DRIVE NORTH AT DAPPLEGRAY SCHOOL PROJECT AND DIRECT STAFF TO RETURN TO CITY COUNCIL WITH THE BID RESULTS AND A RECOMMENDED ACTION FOR CONSTRUCTION CONTRACT AWARD.

9. OLD BUSINESS

None.

10. CITY ATTORNEY ITEMS

None.

11. CITY COUNCIL / REGIONAL COMMITTEE REPORTS

COUNCIL MEMBER STEGURA stated that she will be attending the Los Angeles County Sheriff's Department's Contract City Council Academy over next several months, beginning with a ride-along Thursday night.

COUNCIL MEMBER HUFF announced an upcoming event hosted by Cal Cities on March 25, "Government Connections Networking Seminar."

MAYOR PRO TEM SCHACHTER attended the Los Angeles County Sanitation District Board meeting this month.

12. MAYOR AND COUNCIL ITEMS

None.

13. CLOSED SESSION

None.

14. ADJOURNMENT

MAYOR ZERUNYAN adjourned the meeting at 7:34 p.m. to Tuesday, March 24, 2026 at 7:00 p.m. for the purpose of a regular meeting.