



CITY OF  
**ROLLING HILLS ESTATES**

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**Regular Meeting Agenda**  
**CITY COUNCIL**

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Tuesday, April 28, 2026

7:00 PM

Council Chamber

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**NOTE: PUBLIC PARTICIPATION INFORMATION**

*Agenda reports and other disclosable public records relating to each Open Session agenda item are available on the City's web site under City Council Meeting agendas at [www.RollingHillsEstates.gov](http://www.RollingHillsEstates.gov) and during regular business hours in the office of the City Clerk. Meetings are live broadcast on the City's web site and a recording is available for viewing after each meeting. Meetings are also broadcast on PVP-TV Channel 35 (Cox) and Channel 39 (Verizon).*

*Public Comment is welcome on any item during City Council consideration of the item. An opportunity is also provided for the public to comment on non-agenda items concerning City matters. If you would like to address the City Council regarding an item on this agenda or make a general public comment, please complete a speaker sheet and give to the City Clerk.*

**1. CALL MEETING TO ORDER**

**2. SALUTE TO THE FLAG**

*Los Angeles County Fire Department Community Services Liaison Kaelyn Floyd*

**3. ROLL CALL**

**4. CEREMONIAL ITEMS**

A. PROCLAMATION: DECLARING MAY 2026 "WILDFIRE PREPAREDNESS MONTH"

*Attachments:* [Proclamation](#)

B. PROCLAMATION: DECLARING MAY 2026 "OLDER AMERICANS MONTH"

*Attachments:* [Proclamation](#)

**5. CONSENT CALENDAR**

*The following routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless good cause is shown by a member prior to the roll call vote. (Items removed for individual consideration will be voted on separately.)*

**A. READING OF ORDINANCES AND RESOLUTIONS**

Reading in full of all ordinances and resolutions presented for consideration to the City Council will be waived and all such ordinances and resolutions will be read by title only.

**B. DEMANDS AND WARRANTS OF MARCH & APRIL 2026**

Recommendation: Approve warrants 69436 through 69617 in the amount of \$2,154,155.50; and Supplemental Warrants 030426 through 030526; 040126 through 040526; in the amount of \$345,804.37 for a grand total amount of \$2,499,959.87 with proper audit.

Attachments: [Demands & Warrants](#)

**C. SCHEDULE OF INVESTMENTS REPORT OF MARCH 2026**

Recommendation: Receive and file.

Attachments: [Staff Report](#)

**D. REVENUE AND EXPENDITURE REPORT OF MARCH 2026**

Recommendation: Receive and file.

Attachments: [Staff Report](#)

**E. PLANNING COMMISSION MINUTES OF APRIL 6, 2026**

Recommendation: Receive and file.

Attachments: [Draft Minutes](#)

**F. ENVIRONMENTAL ADVISORY COMMITTEE MINUTES OF APRIL 8, 2026**

Recommendation: Receive and file.

Attachments: [Draft Minutes](#)

**G. CITY COUNCIL MINUTES OF APRIL 14, 2026**

Recommendation: Review and approve.

Attachments: [Draft Minutes](#)

## H. EQUESTRIAN COMMITTEE MINUTES OF APRIL 15, 2026

Recommendation: Receive and file.

Attachments: [Draft Minutes](#)

6. **PUBLIC COMMENT / PUBLIC PRESENTATIONS**

*This is the appropriate time for members of the public to make comments regarding items not listed on this agenda. If you would like to address the City Council, please complete a speaker sheet and give to the City Clerk. Under the State's open meeting law - the Brown Act - no action may be taken on any item not on the agenda.*

7. **PUBLIC HEARINGS**

NONE

8. **NEW BUSINESS**

## A. SECOND READING AND ADOPTION OF ORDINANCE NO. 761 - AMENDING AND RESTATING CHAPTER 13.08 (SEWER SERVICE SYSTEM) OF THE ROLLING HILLS ESTATES MUNICIPAL CODE

Memorandum from Jeannie Naughton, Community Development & Public Works Director

Recommendation: That the City Council hold the second reading and adopt proposed Ordinance No. 761 amending and restating Municipal Code Chapter 13.08 (Sewer Service System).

Attachments: [Staff Report + Ordinance No. 761](#)

## B. REQUEST TO ENTER INTO AN AMENDED "MEASURE M FUNDING AGREEMENT MULTI-YEAR SUB REGIONAL PROGRAM" WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LACMTA)

Memorandum from Kirsten Graham, Public Works Manager

Recommendation: That the City Council authorize the City Manager to execute an amendment to the Measure M Funding Agreement (Amendment No. 2) Multi-Year Sub Regional Program, with the Los Angeles County Metropolitan Transportation Authority (LACMTA), in the grand total amount of \$4,480,252.

Attachments: [Staff Report](#)

## C. PERSONNEL RESOLUTION UPDATE

Memorandum from Alexa Davis, Assistant City Manager and Gabrielle Swain, Administrative Aide

Recommendation: That the City Council approve Resolution No. 2621 amending the City's authorized position plan to authorize one Accountant position to support an upcoming transition within the Administrative Services Department, and to remove two part-time Office Assistant positions and add one full-time Office Assistant position to align staffing with current operational needs and maintain continuity in administrative support functions.

Attachments: [Staff Report + Resolution No. 2621](#)

9. **OLD BUSINESS**

NONE

10. **CITY ATTORNEY ITEMS**11. **CITY COUNCIL / REGIONAL COMMITTEE REPORTS**

*This item provides the opportunity for Members of the City Council to provide information and reports to other Members of the City Council and the public on any issues or activities of Council Committees, ad hoc committees, regional or state-wide governmental associations, special districts, joint powers authorities and the various committees on which Members of the City Council might serve or have an interest, which are not otherwise agendaized.*

12. **MAYOR AND COUNCIL ITEMS**

*This item provides the opportunity for Members of the City Council to request information on currently pending projects and/or issues of public concern, direct that an item be agendaized for future consideration and/or make announcements of interest to the public.*

## A. MAYORAL ROTATION POLICY

Memorandum from Donald M. Davis, City Attorney and Lauren Pettit, City Clerk

Recommendation: That the City Council review the proposed Policy, suggest any revisions, and approve the Policy (as it may be revised).

Attachments: [Staff Report](#)

**13. CLOSED SESSION**

*If you would like to address the City Council regarding an item on the Closed Session agenda, please contact the City Manager or City Clerk. Any reportable action taken in Closed Session will be reported in Open Session.*

NONE

**14. ADJOURNMENT**

*Next meeting: Tuesday, May 12, 2026*