

**DRAFT MINUTES  
ADJOURNED JOINT MEETING OF THE  
CITY COUNCIL, PLANNING COMMISSION, PARK & ACTIVITIES COMMISSION  
APRIL 28, 2026**

**1. CALL MEETING TO ORDER**

An Adjourned Joint meeting of the City Council, Planning Commission and Park & Activities Commission of the City of Rolling Hills Estates was called to order at 5:40 PM.

**3. ROLL CALL**

City Council Members Present:	Brown Schachter, Huff, Schmitz, Stegura, Zerunyan
Planning Commissioners Present:	Nicklas, Romanelli, Schachter
Planning Commissioners Absent:	Medawar, Repp-Loadsman, Victor, Yoo
Park & Activities Commissioners Present:	Pope, Persichina
Park & Activities Commissioners Absent:	Bain, Ciarolla, Holdsworth, Johnson, McCormick
City Staff Present:	City Manager Greg Grammer City Attorney Don Davis Assistant City Manager Alexa Davis CommDev/PW Director Jeannie Naughton City Clerk Lauren Pettit Asst to the City Manager Jessica Slawson Senior Accountant Fernando Estrada Public Works Manager Kirsten Graham CommServices Supervisor Rosa Pinuelas Administrative Assistant Denise Jaramillo Office Assistant Izabela Villalbazo

**4. PUBLIC COMMENT/PUBLIC PRESENTATIONS**

None.

**5. DISCUSSION ITEM**

**A. BROWN ACT TRAINING / SB 707 COMPLIANCE**

City Attorney Davis provided a presentation (as per the agenda material), providing an overview of the Ralph M. Brown Act, California's open-meeting law enacted in 1953 to ensure that the public's business is conducted transparently. The presentation emphasized the importance of proper meeting procedures, including posting agendas at least 72 hours in advance for regular meetings, providing clear descriptions of items, and generally prohibiting action on non-agendized items except in limited circumstances such as emergencies or urgent needs arising after posting.

The presentation also reviewed requirements for public access and participation, noting that meetings must be held in accessible locations without barriers such as fees or registration requirements, and that the public has the right to attend, review meeting materials, record proceedings, and provide comment. Overall, the presentation stressed the importance of transparency, careful adherence to procedural requirements, and consulting legal counsel when questions arise.

**6. ADJOURNMENT**

Adjourned meeting at 6:45 PM to the regular City Council meeting.

Submitted by,

Approved by,

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Lauren Pettit  
City Clerk

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Frank V. Zerunyan  
Mayor