



## MEMORANDUM

**DATE:** JANUARY 28, 2026

**TO:** PARK & ACTIVITIES COMMISSION  
PLANNING COMMISSION  
DEPARTMENT HEADS

**FROM:** LAUREN PETTIT, CITY CLERK

**SUBJECT:** CITY COUNCIL ACTIONS OF JANUARY 27, 2026

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**1. CALL MEETING TO ORDER**

MAYOR STEGURA called the meeting to order at 7:03 p.m.

**2. SALUTE TO THE FLAG**

Led by Palos Verdes Peninsula Village Board President, Monique Sugimoto and Communications Chair Judy Bayer.

**3. ROLL CALL**

City Council Members Present: Brown Schachter, Huff, Schmitz, Stegura, Zerunyan  
City Council Members Absent: None

**4. CEREMONIAL ITEMS**

**A. PROCLAMATION: DECLARING JANUARY 27, 2026, AS INTERNATIONAL HOLOCAUST REMEMBRANCE DAY**

MAYOR STEGURA declared January 27, 2026 as International Holocaust Remembrance Day.

**B. PROCLAMATION: DECLARING FEBRUARY 2026 AS AMERICAN HEART MONTH**

MAYOR STEGURA declared February 2026 as American Heart Month.

**C. PROCLAMATION: DECLARING FEBRUARY 2026 AS BLACK HISTORY MONTH**

MAYOR STEGURA declared February 2026 as Black History Month.

## **5. CONSENT CALENDAR**

*The following routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless good cause is shown by a member prior to the roll call vote. (Items removed will be considered under New Business.)*

COUNCIL MEMBER SCHMITZ moved, seconded by MAYOR PRO TEM SCHACHTER, TO APPROVE CONSENT CALENDAR ITEMS 5A-F AS FOLLOWS BY THE FOLLOWING ROLL CALL VOTE:

AYES: Brown Schachter, Huff, Schmitz, Stegura, Zerunyan  
ABSENT: None

### A. READING OF ORDINANCES AND RESOLUTIONS

APPROVED.

### B. DEMANDS AND WARRANTS OF DECEMBER 2025 & JANUARY 2026

APPROVED WARRANTS 69163 THROUGH 69285 IN THE AMOUNT OF \$1,902,201.22 AND SUPPLEMENTAL WARRANTS 120425 THROUGH 120625; 010126 THROUGH 011226; IN THE AMOUNT OF \$483,709.99 FOR A GRAND TOTAL AMOUNT OF \$2,385,911.21 WITH PROPER AUDIT.

### C. SCHEDULE OF INVESTMENTS REPORT OF DECEMBER 2025

RECEIVED AND FILE.

### D. REVENUE AND EXPENDITURE REPORT OF DECEMBER 2025

RECEIVED AND FILE.

### E. BUDGET AMENDMENTS FISCAL YEAR 2025-2026

RECEIVED AND FILED.

### F. CITY COUNCIL MINUTES OF JANUARY 13, 2026

REVIEWED AND APPROVED.

## **6. CITY COUNCIL REORGANIZATION**

### A. PRESENTATION TO OUTGOING MAYOR DEBBY STEGURA & NOMINATION OF NEW MAYOR

FRANK ZERUNYAN APPOINTED MAYOR BY ACCLAMATION.

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At 8:47 p.m. MAYOR ZERUNYAN adjourned the meeting to a brief reception.

MAYOR ZERUNYAN called the meeting back to order at 9:00 p.m.

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**7. PUBLIC COMMENT / PUBLIC PRESENTATIONS**

None.

**7. PUBLIC HEARINGS**

None.

**8. NEW BUSINESS**

- A. ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2025  
ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2025

RECEIVED AND FILED ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) FOR FISCAL YEAR ENDED JUNE 30, 2025.

**9. OLD BUSINESS**

None.

**10. CITY ATTORNEY ITEMS**

None.

**12. MAYOR AND COUNCIL ITEMS**

- A. 2026 POLICY DEVELOPMENT SESSION - SUGGESTED ITEMS FOR DISCUSSION

RECEIVED AND FILED SUGGESTED DISCUSSION ITEMS, ADDING THE FOLLOWING ITEMS FOR DISCUSSION: MAYORAL ROTATION, AI UPDATE, CITY COUNCIL CONFERENCE ATTENDANCE, AND SB 707 COMPLIANCE.

- B. COMMISSION/COMMITTEE RE-APPOINTMENTS

REAPPOINTED THE CURRENT COMMISSION AND COMMITTEE MEMBERS.

C. CALIFORNIA CITIES 2026 CITY LEADERS SUMMIT - APRIL 22-24, SACRAMENTO

CONSENSUS FOR ANY/ALL COUNCIL MEMBERS TO ATTEND.

D. CJPIA ELECTED OFFICIALS SUMMIT APRIL 29-MAY 1, CHULA VISTA

CONSENSUS FOR ANY/ALL COUNCIL MEMBERS TO ATTEND.

E. CALIFORNIA CONTRACT CITIES ASSOCIATION ANNUAL MUNICIPAL SEMINAR MAY 15-17, INDIAN WELLS

CONSENSUS FOR ANY/ALL COUNCIL MEMBERS TO ATTEND.

**13. CLOSED SESSION**

None.

**14. ADJOURNMENT**

MAYOR ZERUNYAN adjourned the meeting in memory of Jade C. Brownlee, Lomita Sheriff Station Clerk who passed away. The meeting was adjourned to Tuesday, February 10, 2026 at 7:00 p.m. for the purpose of a regular meeting.