



# MEMORANDUM

**DATE:** JANUARY 14, 2026

**TO:** PARK & ACTIVITIES COMMISSION  
PLANNING COMMISSION  
DEPARTMENT HEADS

**FROM:** LAUREN PETTIT, CITY CLERK

**SUBJECT:** CITY COUNCIL ACTIONS OF JANUARY 13, 2026

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**1. CALL MEETING TO ORDER**

MAYOR STEGURA called the meeting to order at 7:01 p.m.

**2. SALUTE TO THE FLAG**

Led by MAYOR STEGURA.

**3. ROLL CALL**

City Council Members Present: Brown Schachter, Huff, Schmitz, Stegura, Zerunyan  
City Council Members Absent: None

**4. CEREMONIAL ITEMS**

None.

**5. CONSENT CALENDAR**

*The following routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless good cause is shown by a member prior to the roll call vote. (Items removed will be considered under New Business.)*

COUNCIL MEMBER ZERUNYAN recused himself from item 5F as he was not present for the December 16, 2025 City Council meeting.

COUNCIL MEMBER SCHMITZ moved, seconded by COUNCIL MEMBER HUFF, TO APPROVE CONSENT CALENDAR ITEMS 5A-H AS FOLLOWS BY THE FOLLOWING ROLL CALL VOTE:

AYES: Brown Schachter, Huff, Schmitz, Stegura, Zerunyan  
ABSENT: None

- A. READING OF ORDINANCES AND RESOLUTIONS  
APPROVED.
- B. SCHEDULE OF INVESTMENTS REPORT OF NOVEMBER 2025  
RECEIVED AND FILE.
- C. REVENUE AND EXPENDITURE REPORT OF NOVEMBER 2025  
RECEIVED AND FILE.
- D. BUDGET AMENDMENTS FISCAL YEAR 2025-2026  
RECEIVED AND FILED.
- E. TRAFFIC & SAFETY COMMITTEE MINUTES OF DECEMBER 10, 2025  
RECEIVED AND FILED.
- F. CITY COUNCIL MINUTES OF DECEMBER 16, 2025  
REVIEWED AND APPROVED.
- G. PARK AND ACTIVITIES COMMISSION MINUTES OF DECEMBER 17, 2025  
RECEIVED AND FILED.
- H. 2025 TRACY AUSTIN DOUBLES TENNIS TOURNAMENT DEBRIEF  
RECEIVED AND FILED.

## **6. PUBLIC COMMENT / PUBLIC PRESENTATIONS**

None.

## **7. PUBLIC HEARINGS**

- A. RESOLUTION NO. 2615 APPROVING THE PROPOSED USE OF FISCAL YEAR 2026-27 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS  
APPROVED RESOLUTION NO. 2615 AUTHORIZING EXECUTION OF A CONTRACT WITH THE LOS ANGELES COUNTY COMMUNITY DEVELOPMENT COMMISSION FOR PARTICIPATION IN THE PROGRAM FOR FUNDING OF THE 2026-2027 ADA ACCESS RAMP AND SIDEWALK IMPROVEMENT PROGRAM (YEAR 13) AS IDENTIFIED IN THE PROGRAM AND CONDITIONS ASSESSMENT REPORT DATED APRIL 2, 2014 IN THE AMOUNT OF \$19,834.

## **8. NEW BUSINESS**

\*\*ADJOURN TO PEPPER TREE FOUNDATION BOARD MEETING\*\*

A. PEPPER TREE FOUNDATION ANNUAL BOARD OF DIRECTORS MEETING  
RECEIVED AND FILED.

\*\*RECONVENE CITY COUNCIL MEETING\*\*

B. PARK AND ACTIVITIES COMMISSION ACTION ITEM: PROPOSED SILVER SPUR LITTLE LEAGUE AGREEMENT

APPROVED THE 2026 AGREEMENT WITH SILVER SPUR LITTLE LEAGUE, AMENDED TO REMOVE FIELD C FROM THE AGREEMENT, FOR USE OF FIELDS A AND B AT ERNIE HOWLETT PARK'S SPORTS FIELDS.

## **9. OLD BUSINESS**

A. SECOND READING AND ADOPTION OF ORDINANCE NO. 759 AMENDING RHEMC CHAPTER 3.38 (UPCCAA ADOPTION) AND ORDINANCE NO. 760 ADDING RHEMC CHAPTER 3.40 (PUBLIC PROJECT CONTRACTING POLICY)

ADOPTED PROPOSED ORDINANCE NO. 759 AMENDING AND RESTATING MUNICIPAL CODE CHAPTER 3.38 (RE-TITLED "PUBLIC PROJECT CONTRACTING - UPCCAA ADOPTION").

ADOPTED PROPOSED ORDINANCE NO. 760 ADDING MUNICIPAL CODE CHAPTER 3.40 ("PUBLIC PROJECT CONTRACTING POLICY").

B. ADOPTION OF PUBLIC PROJECT CONTRACTING POLICY

ADOPTED RESOLUTION NO. 2614 ESTABLISHING A PUBLIC PROJECT CONTRACTING POLICY.

## **10. CITY ATTORNEY ITEMS**

None.

## **11. CITY COUNCIL/REGIONAL COMMITTEE REPORTS**

COUNCIL MEMBER HUFF attended the Cal Cities Los Angeles County Division membership meeting last week in Torrance, joined by MAYOR PRO TEM SCHACHTER and COUNCIL MEMBER SCHMITZ.

COUNCIL MEMBER SCHMITZ reported on the California Contract Cities Annual Legislative Tour in Sacramento earlier in the month, attended along with MAYOR STEGURA, MAYOR PRO TEM SCHACHTER and COUNCIL MEMBER HUFF.

MAYOR STEGURA will be attending the Peninsula Mayor's lunch and Los Angeles County Sanitation District Board meeting tomorrow, as well as the Clean Power Alliance Board meeting on Thursday.

**12. MAYOR AND COUNCIL ITEMS**

A. AUTHORIZATION TO ATTEND THE CAL CITIES 2026 MAYORS AND COUNCIL MEMBERS ACADEMY, JANUARY 21-23, 2026, HYATT REGENCY SACRAMENTO, CA

CONSENSUS FOR ANY AND ALL COUNCIL MEMBERS TO ATTEND.

**13. CLOSED SESSION**

None.

**14. ADJOURNMENT**

At 7:44 p.m. MAYOR STEGURA adjourned the meeting in memory of Eileen Hupp, former President and CEO of the Palos Verdes Peninsula Chamber of Commerce. The meeting was adjourned to Tuesday, January 27, 2026 at 7:00 p.m. for the purpose of a regular meeting.